

Health and safety policy



I am aware how vulnerable young children are to accidents and infections. I therefore organise my childminding environment and any activities that the children partake in with careful attention to safety and hygiene. The safety of children in my care is paramount.

The following precautions are in place: -

- I do a risk assessment of my home before the children arrive to ensure that it is a safe environment for minded children.
- All dangerous materials, including medicines and cleaning substances are stored in a child proof location.
- A correctly stocked first aid box is available always
- I hold a valid first aid certificate renewable 3 yearly. I have an Accident, Incident and Medication Record Book where I record any accidents or medication given. (see my medicines policy)
- I will not normally undertake the care of sick children. (see my sick child policy)
- Smoke alarms are fitted throughout the house and tested regularly.
- I have procedures in place in the event of a fire (see Emergency evacuation policy)
- I have a fire blanket in my utility room.
- Children will not be allowed to leave the house unless accompanied by myself. I keep the front door locked always and the key on a hook by the door.
- Children will not leave my house with anyone other than the person you have authorised to do so.
- Toys are checked regularly for damage and washed frequently, any dangerous items repaired, replaced or discarded
- Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements. I keep my kitchen clean, follow hygiene guidelines on the storing of food and keep the fridge at the correct temperature.
- Sharp objects are kept out of the reach of children
- I will work with you to teach the children about making healthy food choices and physical exercise.
- Children will be encouraged to wash their hands before meals and snacks and after using the toilet. The bathroom will be kept clean and all hazardous materials kept out of reach of the children.
- There will be NO SMOKING in this setting.
- Full risk assessments are completed for all outings/visits.
- Visitors will be asked to sign my diary to record arrival/departure times.
- I ensure that the children have adequate supervision according to their age and stage of development.
- I have parental consent forms for sun cream application, routine outings, transportation in a vehicle, and for taking photographs.
- Jewellery must not be worn unless for religious/cultural reasons.
- Children's time of arrival and departure will be noted in my Attendance Register for every day that they attend. This is so that a complete record of all those present, details of outings etc. is available, in case of an emergency.
- My vehicle used to transport children in my care is properly maintained, conforms to legal requirements and I have a valid, clean, driving licence. My car insurance is for Business use. All documentation is OFSTED inspected. Children are restrained in an appropriate car seat or belt always when travelling
- I will work with you to teach the children about safety issues like crossing the road and stranger danger.
- If a death, serious injury or major infection (i.e. meningitis) occurs I will contact Ofsted within 14 days at the latest. I am aware it is an offence not to do so.

Your co – operation in all the above is very important and much appreciated.

Lucy Madge March 2018